

**PARADISE JUNCTION RECLAMATION DISTRICT NO. 2095
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES**

A regular meeting for the Board of Trustees of Paradise Junction Reclamation District No. 2095 was called to order at 10:00 a.m. on **May 9, 2023**.

- 1) **ROLL CALL.** Roll was called and present were Trustees Robert (Bob) Pombo, Ernie Pombo and Ron Machado, District Engineer, Daniel de Graaf called in to the meeting.
- 2) **INFORMATION ITEMS** (Non-Agenda Items). None reported.
- 3) **DIRECTOR'S REPORTS.** None reported.
- 4) **ACTION ITEMS.**

- a. **Approve Minutes from Regular Board Meeting February 14, 2023.**
Upon motion by Trustee R. Machado and second by Trustee E. Pombo, the Board unanimously approved the **February 14, 2023** Meeting Minutes.
- b. **Approve Minutes from Emergency Board Meeting March 16, 2023.**
Upon motion by Trustee E. Pombo and second by Trustee R. Machado, the Board unanimously approved the Meeting Minutes of **March 16, 2023**.
- c. **Approve Minutes from Special Board Meeting March 24, 2023.**
Upon motion by Trustee E. Pombo and second by Trustee R. Machado, the Board unanimously approved the **March 24, 2023** Meeting Minutes.
- d. **Approval of Outstanding Expenses/Treasurer's Report.**
Upon motion by Trustee E. Pombo and second by Trustee R. Machado the Board unanimously approved the Treasurer's Report and Outstanding Payments (as revised) to be made as follows:

| <u>Item No.</u> | <u>Payee ** issued after 02/14/2023 meeting</u> | <u>Amount</u> |
|-----------------|------------------------------------------------------------------|---------------|
| Online Pmt ** | Umpqua Bank Commercial Card Ops 03/24/2023 | \$ 48.60 |
| 2023 | M3 Insurance 03/24/2023 (annual insurance renewal) | \$ 5,939.00 |
| 2024 | Dept of Fish & Wildlife 03/24/2023 (Routine Maint Agmt VRF fees) | \$ 646.00 |
| Online Pmt ** | Umpqua Bank Commercial Card Ops 04/21/2023 | \$ 907.74 |
| 2025 | Anchor Transfer Service, Inc 05/02/2023 (sand delivery) | \$ 225.00 |
| 2026 | Roseanna Silva 05/09/2022 (flood fight coordinator) | \$ 787.50 |
| 2027 | deGraaf Engineering, Inc. 05/09/2022 (Feb & Mar Services) | \$ 5,050.57 |
| 2028 | Reece Spray Services 05/09/2023 (spraying) | \$ 1,802.50 |
| 2029 | MidValley Agricultural Services 05/09/2023 (March spraying) | \$ 4,746.65 |
| 2030 | Spaletta Law PC 05/09/2023 (emergency response coordination) | \$ 130.00 |
| 2031 | Pombo 7P Cattle Company 05/09/2023 (trap wagon) | \$ 250.00 |
| 2032 | Kathleen P. Lockwood 05/09/2023 (Board Sec Duties Feb-Apr '23) | \$ 4,455.00 |

Arnaudo Construction final bill payment (estimate of \$9,352) subject to D. de Graaf's approval.

- e. **Review Budget Reports and Take Appropriate Action.**
Year-to-date Budget vs Actual reports were reviewed. No action taken.
- f. **Review & Approve Annual Assessment in Accordance with Assessment Adopted by Resolution No. 2022 - 002.**
A motion was made by Trustee E. Pombo and second by Trustee R. Machado to increase the assessment charge by \$2.00 per acre to \$24.00/per assessed acre for the 2023 - 2024 Assessment year. Motion carried by unanimous vote.

g. Review SGLA Financial Audit Engagement Letter - Action as Necessary

A motion was made by Trustee, E. Pombo and second by Trustee R. Machado to approve the Schwartz, Giannini, Lantsberger & Adamson Audit Engagement Letter dated April 7, 2023. Motion carried by unanimous vote.

h. Report on Application for Public Assistance-Winter Storm Event: Consider Cal OES Resolution 130 and Project Assurances Agreement 089 - Action as Needed.

A motion was made by Trustee E. Pombo and second by Trustee R. Machado to adopt the Designation of Applicant's Agent Resolution for Non-State Agencies (Cal OES-FPD-130). Motion carried by the following vote: Ayes: B. Pombo, R. Machado and E. Pombo. Noes: None. (Resolution attached)

Upon motion by Trustee E. Pombo and second by Trustee R. Machado to adopt the Project Assurances for Federal Assistance agreement (Cal OES-FPD-089). Motion carried by the following vote: Ayes: B. Pombo, R. Machado and E. Pombo. Noes: None. (Agreement attached)

i. Review Memorandum of Understanding-S.J. County OES Emergency Supply Container - Consider Approval / Take Appropriate Action.

The Memorandum was not made available for review, no action taken.

j. Review of Emergency Action Plan - Emailed to Trustees, Action as Needed.

The District's Emergency Action Plan was made available to the Trustees by email for review. Discussion followed; no action taken.

k. Report on Maintenance Activities and Take Appropriate Action.

- i. Erosion Site:** Work to start May 10, to document work progress with photos.
- ii. Weed Abatement:** Spraying may be needed.
- iii. Levee Inspection-Current/Spring:** Inspector reported to Bob as acceptable.
- iv. Rodent Control:** California Reforestation to start phase 1 with bait stations.
- v. Trespassing:** Fence needed at intake.

5) INFORMATION ITEMS.

The following provided for reference:

- a.** AB 1234 Ethics Training - Due Every 2 years (odd numbered years) Certificate Required
- b.** Summer Levee Self Inspection - Schedule June - August
- c.** Review Correspondence Received - Exhibit A
- d.** Schedule Next Regular Meeting - August 9, 2023

ADJOURNMENT.

There being no further business to discuss, the meeting was adjourned at 10:35 a.m.

Respectfully Submitted,



**Kathleen P. Lockwood
Board Secretary**