

**PARADISE JUNCTION RECLAMATION DISTRICT NO. 2095
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES**

A regular meeting for the Board of Trustees of Paradise Junction Reclamation District No. 2095 was called to order at 10:05 a.m. on **May 14, 2024**.

- 1) ROLL CALL.** Roll was called and present were Trustees Robert (Bob) Pombo, Ernie Pombo, Ron Machado and board secretary, Raychel Jackson.
- 2) INFORMATION ITEMS** (Non-Agenda Items). None reported.
- 3) DIRECTOR'S REPORTS.** No reports.
- 4) ACTION ITEMS.**
 - a. Approve Minutes from Regular Board February 13, 2024.**
Upon motion by Trustee E. Pombo and second by Trustee R. Machado, the Board unanimously approved the **February 13, 2024** Meeting Minutes.
 - b. Approve Minutes from Special Board March 13, 2024.**
Upon motion by Trustee R. Machado and second by Trustee E. Pombo, the Board unanimously approved the **March 13, 2024** Meeting Minutes.
 - c. Approve Checks, Warrants and Treasurer's Report.**
Upon motion by Trustee R. Machado and second by Trustee E. Pombo, the Board unanimously approved the Treasurer's Report and Outstanding Payments.
 - d. Review Budget Reports and Take Appropriate Action.**
Budget reports were reviewed and discussed. No action was taken.
 - e. Review & Approve Annual Assessment in Accordance with Assessment Adopted by Resolution No. 2022-002.**
Upon motion by Trustee E. Pombo and second by Trustee R. Machado, the Board unanimously approved the Annual Assessment in Accordance with Assessment to increase per schedule as passed by Resolution 2022-002.
 - f. Review SGLA Financial Audit Engagement Letter – Update, Action as Needed.**
Upon motion by Trustee E. Pombo and second by Trustee R. Machado, the Board unanimously approved to sign the SGLA Financial Audit Engagement Letter.
 - g. Review of Emergency Action Plan – Emailed to Trustees – Update, Action as Needed.**
Emergency Action Plan was reviewed and discussed. Daniel provided an update. No action needed.
 - h. Routine Maintenance Agreement (RMA) Joint with District No. 2085 – Action as Needed.**
Routine Maintenance Agreement was discussed. Daniel provided an update. No action needed.
 - i. Local Hazard Mitigation Plan Update – San Joaquin Co OES – Action as Needed.**
Local Hazard Mitigation Plan was discussed. Daniel provided an update. No action needed.
 - j. Paradise Cut Expansion and South Delta Restoration Project – Action as Necessary.**
Bob provided an update and will bring updated information to the Board at the next meeting. No Action.
 - k. Report on Maintenance Activities: Review and Take Appropriate Action.**
Bob provided an update and will bring updated information to the Board at the next meeting.

l. Review & Discuss Participating in San Joaquin County OES to Receive Funding Under the Flood Emergency Response Project Delta Grant.

Upon motion by Trustee R. Machado and second by Trustee E. Pombo, the Board unanimously approved participating in San Joaquin County OES to receive funding under the Flood Emergency Response Project Delta Grant.

m. Review & Approve Resolution 2024-002 Establishing Even Years for District General Election to Coincide with Statewide General Election.

Upon motion by Trustee E. Pombo and second by Trustee R. Machado, the Board unanimously approved Resolution 2024-002 Establishing Even Years for District General Election to Coincide with Statewide General Election.

n. Review & Approve Resolution 2024-003 Delegating Authority to the District Engineer to Reapportion Assessments.

Upon motion by Trustee R. Machado and second by Trustee E. Pombo, the Board unanimously approved Resolution 2024-003 Delegating Authority to the District Engineer to Reapportion Assessments.

o. Review & Approve Resolution 2024-004 Adopting Record Retention Policy.

Upon motion by Trustee E. Pombo and second by Trustee R. Machado, the Board unanimously approved Resolution 2024-004 Adopting Record Retention Policy.

p. Review & Approve Resolution 2024-005 to add Raychel Jackson as User and Administrator to Umpqua Credit Card and Remove Kathy Lockwood.

Upon motion by Trustee R. Machado and second by Trustee E. Pombo, the Board unanimously approved Resolution 2024-005 adding Raychel Jackson as User and Administrator to Umpqua Credit Card and Remove Kathy Lockwood.

5) INFORMATION ITEMS.

The following provided for reference:

- a. Schedule Next Regular Meeting – November 12, 2024
- b. Order 3 Knox Boxes
- c. Review M3 Insurance Withdrawal for next year

ADJOURNMENT.

There being no further business to discuss, the meeting was adjourned at 10:39 a.m.

Respectfully Submitted,

Raychel Jackson

**Raychel Jackson
Board Secretary**