

**PARADISE JUNCTION RECLAMATION DISTRICT NO. 2095
MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

A regular meeting for the Board of Trustees of Paradise Junction Reclamation District No. 2095 was called to order at 10:05 a.m. on **February 8, 2022**.

- 1) **ROLL CALL.** Roll was called and present were Trustees Bob Pombo, Ernie Pombo, Ron Machado and District Engineer, Daniel de Graaf.
- 2) **PUBLIC COMMENT.** (Non-Agenda Items). None received.
- 3) **DIRECTOR'S REPORTS.** None received.
- 4) **ACTION ITEMS.**

a. Approve Minutes from Regular Board Meeting of November 9, 2021.

Upon motion by Trustee E. Pombo and second by Trustee R. Machado, the Board unanimously approved the November 9, 2021 Meeting Minutes.

b. Approval of Outstanding Expenses/Treasurer's Report.

Upon motion by Trustee E. Pombo and second by Trustee R. Machado, the Board unanimously approved the Treasurer's Report and Outstanding Payments to be made as follows:

<u>Item No.</u>	<u>Payee ** issued after 11/09/2021 meeting</u>	<u>Amount</u>
1774 **	Reece Spray Service 01/17/2022	\$1,500.00
1775 **	Mid Valley Agricultural Service 01/17/2022	\$1,609.84
	SUBTOTAL (checks issued above)	\$3,109.84
1776	Spaletta Law (Paradise Cut Project-MOU) 02/08/2022	\$ 78.00
1777	Provost & Pritchard Services (Oct-Dec, 2021 Services) 02/08/2022	\$2,638.80
1778	Department of Fish & Wildlife (2021 VRF-RMA Fees) 02/08/2022	\$ 157.25
1779	Kathleen P. Lockwood (Board Sec Duties Nov-Dec '21, Jan '22) 02/08/2022	\$5,262.80
1780	de Graaf Engineering, Inc. (Jan '22 Prop 218 Proj, CalTrans+FloodFightForum) 02/8/2022	\$5,960.08

c. Review Budget Reports and Take Appropriate Action.

Year-to-date Budget vs Actual reports were reviewed and discussed. No action was taken.

d. Approve General Liability Ins. Renewal Proposal from M3 Insurance Agency.

A motion was made by Trustee E. Pombo and second by Trustee R. Machado to approve the General Liability / Excess Liability Insurance Renewal Proposal from M3 Insurance Agency as presented contingent upon premium not to exceed a 15% increase. Motion carried by unanimous vote.

e. District Engineer Service Agreement - Consider Change, Action as Necessary.

The Board was presented with a Service Agreement from Daniel de Graaf Engineering, Inc. (a newly formed business) for consideration. Effective December 31, 2021 Daniel de Graaf left the employment of Provost and Pritchard Consulting Group (P&P), the District's engineering firm. Communication with P&P confirmed there was a lack of interest to continue offering engineering services to the District.

Upon motion by Trustee E. Pombo and second by Trustee R. Machado, the Board unanimously approved to 1) terminate the Services Agreement with Provost and Pritchard and 2) approve the de Graaf Engineering Service Agreement as presented.

f. District Website and Trustee Email Accounts - Action as Necessary.

Board Secretary reported status: Cost of District website is \$50 / month is covered by SDLF fifteen-month scholarship; website domain has been purchased for \$12 / year with email hosting at \$5 / month through Microsoft 365. Each board member given a new email address for District business.

- g. **Report Status on Prop 218 Project - Action as Necessary.** (Community Outreach-Proposed Budget-Draft Engineer's Report)
Daniel de Graaf reported with legal counsel's recommendations and landowner feedback from the Community Outreach the next steps to finalize the Engineer's Report. Discussion followed.
Upon motion by Trustee E. Pombo and second by Trustee R. Machado the Board unanimously approved the final Engineer's Report with recommended changes and the timeline to accommodate a May 17, 2022 Public Hearing and Ballot Proceeding.
- h. **Approve Changes and Reapportionments of the Assessment Roll.**
 - i. **Roll Page 15 – Silva/Myers Minute Order for Name Change Only (see attached).**
Upon motion by Trustee R. Machado and second by Trustee E. Pombo the Board unanimously approved the Minute Order as presented.
 - ii. **Roll Page 5 – BVK Investments No Minute Order Presented – Assessment change request to a zero assessment since it has been determined that this parcel is not receiving District benefits.**
Upon motion by Trustee R. Machado and second by Trustee E. Pombo the Board unanimously approved the zero assessment for Roll Page 5.
- i. **Consider Approval of Imposition of Assessment No. 80.**
Upon motion by Trustee R. Machado and second by Trustee E. Pombo, the Board unanimously approved the Imposition of Assessment No. 80. The trustees directed the Board Secretary to complete the mailing of Assessment No. 80.
- j. **Report on Maintenance Activities and Take Appropriate Action.**
 - i. **Weed Control:** B. Pombo to order spraying of bushes when needed.
 - ii. **Gates:** Extension needed by Fish Screen, gate repair needed @ Machado/E. Pombo property and gate under tunnel needs welding.
 - iii. **Routine Maintenance Agreement:** Current RMA contents and terms briefly discussed; possible future revisions discussed noting it is currently a joint agreement with District No. 2085.

5) **INFORMATION ITEMS.**

District Engineer and District Secretary gave a brief update on the following:

- a. **Paradise Cut Expansion and South Delta Restoration Project Update.**
- b. **Update District Mailing Address: P.O. Box 1083, Denair, CA 95316.**
- c. **S.J. Co. OES Emergency Operational Plan – Review.**
- d. **Training Opportunities: SJ CO OES & Other.**
- e. **Form 700 Statement of Economic Interest Filing Deadline – April 1, 2022.**
- f. **Delta Round 2 Flood Readiness Project (Flood Fight Containers/Supplies) – Grant Received.**
- g. **Review Correspondence Received.**
Correspondence as listed on Exhibit A was made available for review.
- h. **Schedule Next Regular Board Meeting – May 17, 2022.**
The next regular meeting was scheduled for Tuesday, May 17, 2022 @ 10 a.m.

ADJOURNMENT.

There being no further business to discuss, the meeting was adjourned at 11:33 a.m.

Respectfully Submitted,

Kathleen P. Lockwood
Board Secretary