

**PARADISE JUNCTION RECLAMATION DISTRICT NO. 2095  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES**

A regular meeting for the Board of Trustees of Paradise Junction Reclamation District No. 2095 was called to order at 09:58 a.m. on **August 15, 2023**.

- 1) **ROLL CALL.** Roll was called and present were Trustees Robert (Bob) Pombo, Ernie Pombo and Ron Machado, District Engineer, Daniel de Graaf called in to the meeting.
- 2) **INFORMATION ITEMS (Non-Agenda Items).** None reported.
- 3) **DIRECTOR'S REPORTS.** No reports.
- 4) **ACTION ITEMS.**

- a. **Approve Minutes from Regular Board Meeting May 9, 2023.**  
Upon motion by Trustee R. Machado and second by Trustee E. Pombo, the Board unanimously approved the **May 9, 2023 Meeting Minutes.**
- b. **Approve Checks, Warrants and Treasurer's Report,**  
Upon motion by Trustee E. Pombo and second by Trustee R. Machado, the Board unanimously approved the Treasurer's Report and Outstanding Payments to be made as follows:

| <u>Item No.</u> | <u>Payee ** issued after 05/09/2023 meeting</u>                             | <u>Amount</u> |
|-----------------|---|---------------|
| 2033 **         | Arnaudo Construction (levee repair concrete loadout)                        | \$ 9,352.38   |
| Online Pmt **   | Umpqua Bank Commercial Card Ops 05/25/2023 (email hosting)                  | \$ 24.00      |
| Online Pmt **   | Umpqua Bank Commercial Card Ops 06/23/2023 (email hosting)                  | \$ 24.00      |
| 2034 **         | California Reforestation 07/17/2023 (rodent control-Spring initial baiting) | \$ 2,500.00   |
| 2035 **         | MidValley Agricultural Services 07/17/2023 (June spraying)                  | \$ 2,420.86   |
| 2036 **         | Reece Spray Services 07/17/2023 (June spraying)                             | \$ 1,545.00   |
| Online Pmt **   | Umpqua Bank Commercial Card Ops 07/20/2023 (email & website hosting)        | \$ 174.00     |
| 2037            | deGraaf Engineering, Inc. 08/15/2023 (Apr-July 2023 Services)               | \$ 2,391.30   |
| 2038            | Kathleen P. Lockwood 08/15/2023 (Board Sec Duties May-July '23)             | \$ 4,500.00   |
| Warrant # 593   | Reclamation District No. 2095   | \$35,000.00   |

- c. **Review Budget Reports and Take Appropriate Action.**  
Budget report for fiscal year 2022-2023 was reviewed and discussed. Proposed budget for current fiscal year 2023-2024 was presented for consideration. A motion was made by Trustee R. Machado and seconded by Trustee E. Pombo to approve the proposed 2023-2024 budget as presented. Motion carried by unanimous vote.
- d. **Resolution No. 2023 – 03 District Procurement Policy: Review and Take Action as Necessary.**  
No resolution was available for consideration however, the District Procurement Policy was reviewed and discussed. A motion was made by Trustee, E. Pombo and second by Trustee R. Machado to approve District Procurement Policy as presented. Motion carried by unanimous vote. (Policy attached)
- e. **Resolution No. 2023 – 003 Restating District Status: Take Appropriate Action.**  
A motion was made by Trustee E. Pombo and second by Trustee R. Machado to adopt Resolution No. 2023 – 003 Restating District Status. Motion carried by the following vote: Ayes: B. Pombo, R. Machado and E. Pombo. Noes: None. (Resolution attached)
- f. **Consider Application for Public Assistance FEMA-Severe Winter Storm Event – Action as Needed (Note 5a below).**  
The Board directed Kathy Lockwood and Daniel de Graaf to proceed with FEMA application to request for public assistance for District's expenses incurred during 2023 Winter Storms declared emergency.

**g. Report on Maintenance Activities and Take Appropriate Action.**

- i. **Erosion Site:** County OES to take drone pictures of the erosion site.
- ii. **Weed Abatement:** mowing to start next week, to include some tree trimming.
- iii. **Levee Self Inspection-Schedule June-August:** reported as complete.
- iv. **Rodent Control:** California Reforestation upcoming 2<sup>nd</sup> bait cycle – to keep schedule.
- v. **Other:** Tree trimming-Cal Reforestation to cut more trees in Sept prior to inspection, Bob to direct.

**5) INFORMATION ITEMS.**

**The following provided for reference:**

- a. S.J. Co. Approved for FEMA Public Assistance – Severe Winter Storms Feb 21-July 10, 2023 (DR-4699-CA) 07/24/2023
- b. Upcoming Trustee Elections
- c. Summer Levee Self Inspection – Schedule June – August
- d. Review Correspondence Received – Exhibit A
- e. Schedule Next Regular Meeting – November 14, 2023

**ADJOURNMENT.**

There being no further business to discuss, the meeting was adjourned at 10:49 a.m.

**Respectfully Submitted,**



**Kathleen P. Lockwood  
Board Secretary**