

**PARADISE JUNCTION RECLAMATION DISTRICT NO. 2095
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES**

A regular meeting for the Board of Trustees of Paradise Junction Reclamation District No. 2095 was called to order at 10:05 a.m. on **November 14, 2023**.

- 1) **ROLL CALL.** Roll was called and present were Trustees Robert (Bob) Pombo and Ernie Pombo, BCID representative David Wisenberger and District Engineer, Daniel de Graaf. Trustee Ron Machado was absent but called in to the meeting.
- 2) **INFORMATION ITEMS (Non-Agenda Items).** None reported.
- 3) **DIRECTOR'S REPORTS.** No reports.
- 4) **ACTION ITEMS.**
 - a. **BCID Floodplain Restoration Project, David Wisenberger to Report – Action as Needed.**
David Wisenberger provided a report of the proposed project along with handout to the Board. Questions and discussion followed; no action was required.
 - b. **Approve Minutes from Regular Board August 15, 2023.**
Upon motion by Trustee E. Pombo and second by Trustee R. Pombo, the Board unanimously approved the **August 15, 2023 Meeting Minutes**.
 - c. **Approve Checks, Warrants and Treasurer's Report,**
Upon motion by Trustee E. Pombo and second by Trustee R. Pombo, the Board unanimously approved the Treasurer's Report and Outstanding Payments to be made as follows:

Item No.	Payee ** issued after 08/15/2023 meeting	Amount
Online Pmt **	Umpqua Bank Commercial Card Ops 08/22/2023	\$ 74.00
Online Pmt **	Umpqua Bank Commercial Card Ops 09/21/2023	\$ 74.00
2039 **	5G Land Management 10/16/2023 (mowing - 6 days)	\$ 20,615.00
2040 **	Tank Town Media LLC 10/16/2023 (Trustee election notices)	\$ 176.80
2041 **	Schwartz Gianini Lantsberger Adamson 10/16/2023 (annual audit fee)	\$ 4,000.00
Online Pmt **	Umpqua Bank Commercial Card Ops 10/19/2023	\$ 74.00
2042	de Graaf Engineering, Inc. 11/14/2023 (Aug-Oct 2023 Services)	\$ 557.34
2043	Kathleen P. Lockwood 11/14/2023 (Board Sec Duties Aug-Oct '23)	\$ 5,415.00
2044	Spaletta Law PC 11/14/2023 (Procurement Policy-July '23)	\$ 78.00
2045	Calif Special Districts Assoc (CSDA) 11/14/2023 (annual membership)	\$ 343.00
594	Reclamation District No. 2095 (for deposit to OVCB)	\$ 10,000.00

- d. **Review Budget Reports and Take Appropriate Action.**
Budget reports were reviewed and discussed. No action was taken.
- e. **Resolution No. 2023 – 004 District Procurement Policy: Review and Take Action as Necessary. (District Policy Approved Aug 15, 2023).**
A motion was made by Trustee, E. Pombo and second by Trustee R. Pombo to approve Resolution No. 2023 – 004 District Procurement Policy as presented. Motion carried by the following vote: Ayes: E. Pombo and R. Pombo. Noes: None. Absent: R. Machado. (Resolution attached)
- f. **Review and Approve Audit Report from Schwartz, Giannini, Lantsberger & Adamson.**
A motion was made by Trustee E. Pombo and second by Trustee R. Pombo to approve and accept the final audit report from independent auditors, Schwartz, Giannini, Lantsberger & Adamson. Motion carried by unanimous vote.

g. Resolution No. 2023 – 005 Engage New District General Counsel: Review Proposals – Take Appropriate Action.

A motion was made by Trustee E. Pombo and second by Trustee R. Pombo to approve Resolution No. 2023 – 005 Engage New District General Counsel selecting Herum Crabtree Suntag, LLP. Motion carried by the following vote: Ayes: E. Pombo and R. Pombo. Noes: None. Absent: R. Machado. (Resolution attached)

h. District Staffing-Long Term Plan, Discuss and Take Appropriate Action.

Trustees discussed options for replacing board secretary. Current Secretary and President were directed to consult District legal counsel for options and to inquire with BCID about possible administrative agreement for shared duties. Report at next meeting.

i. Routine Maintenance Agreement (RMA) Joint with District No. 2095 (status) – Action as Needed.

District Engineer, Daniel de Graaf reported on proposed additions and restructuring of RMA. Recommends review by Diane Moore, biological consultant, District's legal counsel and the Board. Projected to submit revised RMA for approval by Spring, 2024.

j. Report on Maintenance Activities and Take Appropriate Action.

- i. Erosion Site:** Temporary fix done, Daniel to check on status.
- ii. Weed Abatement:** Reece Spraying recently sprayed.
- iii. Rodent Control:** Second bait cycle was done in early December.
- iv. Levee Self Inspection Report:** Inspector reported levee in best condition in a long while.
- v. Other:** DWR email dated 09/28/2023 to LMA's re: proposed change in the way system drainage pipes are rated in DWR's Inspection Program – Daniel to follow-up.

5) INFORMATION ITEMS.

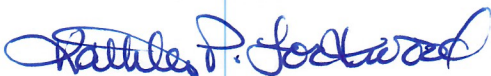
The following provided for reference:

- a.** FEMA Request for Public Assistance (RPA) – (DR-4683) Dec 27, 2022-Jan 31, 2023 and (DR-4699-CA) Feb 21-July 10, 2023: Status-District has two active applications.
- b.** Trustee Election Results ~Ernie starts new four-year term December 1.
- c.** Review Correspondence Received – Exhibit A
- d.** Schedule Next Regular Meeting – February 13, 2024

ADJOURNMENT.

There being no further business to discuss, the meeting was adjourned at 10:58 a.m.

Respectfully Submitted,



**Kathleen P. Lockwood
Board Secretary**