

**PARADISE JUNCTION RECLAMATION DISTRICT NO. 2095
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES**

A regular meeting for the Board of Trustees of Paradise Junction Reclamation District No. 2095 was called to order at 10:05 a.m. on **February 13, 2024**.

- 1) **ROLL CALL.** Roll was called and present were Trustees Robert (Bob) Pombo, Ernie Pombo, Ron Machado and board secretary candidate Raychel Jackson.
- 2) **INFORMATION ITEMS** (Non-Agenda Items). None reported.
- 3) **DIRECTOR'S REPORTS.** No reports.
- 4) **ACTION ITEMS.**

a. Approve Minutes from Regular Board November 14, 2023.

Upon motion by Trustee E. Pombo and second by Trustee R. Machado, the Board unanimously approved the **November 14, 2023 Meeting Minutes**.

b. Approve Checks, Warrants and Treasurer's Report,

Upon motion by Trustee R. Machado and second by Trustee E. Pombo, the Board unanimously approved the Treasurer's Report and Outstanding Payments to be made as follows:

Item No.	Payee ** issued after 11/14/2023 meeting	Amount
Online Pmt **	Umpqua Bank Commercial Card Ops 11/24/2023 (email, website, postage)	\$ 87.20
2046 **	California Reforestation, Inc. 12/08/2023 (rodent baiting 2 nd cycle)	\$ 2,500.00
2047 **	Reece Spray Services 12/07/2023 (Nov spray services)	\$ 1,545.00
Online Pmt **	Umpqua Bank Commercial Card Ops 12/26/2023 (email, website, supplies)	\$ 92.78
2048 **	California Reforestation, Inc. 01/03/2024 (weed & brush abatement)	\$ 1,905.75
2049 **	Mid Valley Agricultural Services 01/03/2024 (chemicals-ROW spray)	\$ 6,855.55
Online Pmt **	Umpqua Bank Commercial Card Ops 01/25/2024 (email, website, notary)	\$ 89.00
2050	Herum Crabtree Suntag 02/13/2024 (consult re: staffing; revise agmt)	\$ 150.45
2051	Mid Valley Agricultural Services 02/13/2024 (service charge)	\$ 102.83
2052	Cal Assoc of Mutual Water 02/13/2024 (CalMutuals 2024 membership)	\$ 100.00
2053	Dept of Fish & Wildlife 02/13/2024 (2023 RMA VRF fees)	\$ 175.25
2054	de Graaf Engineering, Inc. 02/13/2024 (Nov-Dec services)	\$ 384.20
2055	Spaletta Law PC 02/13/2024 (Procurement Policy Resolution-Oct '23)	\$ 52.00
2056	Kathleen P Lockwood 02/13/2024(Board Sec Duties Nov-Dec'23/Jan'24)	\$ 2,985.00
595	Warrant-Reclamation District No. 2095 (for deposit to OVCB)	\$20,000.00

c. Review Budget Reports and Take Appropriate Action.

Budget reports were reviewed and discussed. No action was taken.

d. General Liability/Excess Liability/Property Insurance Renewal-Take Appropriate Action.

The Board directed staff to apply for additional quote with insurance provider as recommended by legal counsel for competitive bid. Upon motion by Trustee, R. Machado and second by Trustee, E. Pombo for approval of insurance renewal to be authorized by Board President with premium not to exceed 120% of current policy premium. Motion passed by unanimous vote.

e. District Staffing-Long Term Plan, Discuss and Take Appropriate Action.

Board Secretary Candidate, Raychel Jackson was introduced to the Board, brief discussion followed. The proposed Independent Contractor Agreement was reviewed with the Board. Raychel left the meeting at this time. Upon motion by Trustee, E. Pombo and second by Trustee, R. Machado the Board directed President, Bob Pombo along with current Secretary to present offer to Raychel Jackson for services as outlined in the Independent Contractor Agreement with acceptable negotiation parameters included. Motion carried by unanimous vote.

f. Routine Maintenance Agreement (RMA) Joint with District No. 2085 (renewal status) – Action as Needed.

District Engineer, Daniel de Graaf provided a red-lined proposal for Board review. Pending review by Legal Counsel, Lillian Selke and comment by Biologist, Diane Moore. Upon motion by Trustee, R. Machado and second by Trustee, E. Pombo the Board authorized Daniel to move forward on the Routine Maintenance Agreement renewal.

g. Paradise Cut Expansion and South Delta Restoration Project – Action as Necessary.

Bob reported that the advisory committee was just forming, regular monthly meetings were being held and the District was participating. Discussion followed. The Board requested that a call be scheduled to review background/status with legal counsel, Lillian Selke, Bob Pombo, Daniel de Graaf and John Herrick.

h. Report on Maintenance Activities: Review and Take Appropriate Action.

- i. Weed Abatement:** Plans were made to spray the tumbleweeds.
- ii. Levee Inspection:** Discussed levee condition.

5) INFORMATION ITEMS.

The following provided for reference:

- a.** Form 700 Statement of Economic Interest Filing Deadline – April 1, 2024
- b.** Winter Levee Self Inspection – December - February
- c.** Review Correspondence Received – Exhibit A
- d.** Schedule Next Regular Meeting – May 14, 2024

ADJOURNMENT.

There being no further business to discuss, the meeting was adjourned at 10:52 a.m.

Respectfully Submitted,



**Kathleen P. Lockwood
Board Secretary**